ADMISSION TO NURSERY
FOR THE ACADEMIC SESSION 2027-28

Total No. of Seats available for admission to Nursery : 150

- No. of Seats reserved for EWS/Disadvantaged category (25%) : 38
- No. of Seats reserved for Management Quota (20%) : 30
- No. of Seats available for General category (55%) : 82

Age for admission to Nursery

- Children born between 1st April 2023 and 31st March 2024 only are eligible for registration / admission.
- Upper Age Limit: Less than 4 years as on 31st March 2027
- Lower Age Limit: 3 years+ as on 31st March 2027

Admission Criteria

S. No.	Parameter	School Specific Criteria	Points
1	Distance from the School (On-road distance by Google Maps)	Up to 20 KM	60
2	Sibling	Applicable to siblings of GDGPS, Vasant Kunj, Delhi students only (Cousins are not eligible)	20
3	Alumni	Any parent who has passed Class 12 examinations from GDGPS, Vasant Kunj, New Delhi	20
Total Points			**100**

Admission Schedule

Tuesday, 23-Nov-26	Uploading the criteria and their points on the website and DOE module.
Tuesday, 1-Dec-26 from 9:00 AM	Commencement of the admission process & availability of forms (online only).
Monday, 28-Dec-26 till 1:00 PM	Last date of submission of application forms in school.
Monday, 4-Jan-27	Uploading details of children who applied to the school for admission under open seats.
Tuesday, 12-Jan-27	Uploading points given to each applicant for admission under open seats.
Draw of Lots (if any)	To be notified on the school's website/ notice board
Wednesday, 20-Jan-27	Display of first list of selected candidates, including waiting list (along with points allotted under the point system).
Thursday, 21-Jan-27 to Thursday, 28-Jan-27	Resolution of queries from parents, if any (by written/ email/ verbal interaction) regarding allotment of points to their wards for the first list.
Friday, 5-Feb-27	The date for displaying the second list of selected children (if any) (including waiting list) (along with points allotted under points system).
Saturday, 6-Feb-27 to Friday, 12-Feb-27	Resolution of queries from parents, if any (by written/ email/ verbal interaction) regarding allotment of points to their wards for the second list.
Monday, 22-Feb-27	Subsequent list of admission, if any.
Friday, 12-Mar-27	Closure of admission process.

Registration and Submission of the Application Form

- Please read the instructions carefully before filling the online registration form.
- Applicants will be required to upload individual pictures of the child and both the parents in JPG/ PNG format. Please be ready to upload before starting the form.
- Last date to apply for Nursery Admission is **Monday, 28th December 2026.**
- After filling the online application form, you will receive a copy in your email inbox with the list of documents required to be **submitted physically at the school for verification.** Please save, download and print the application form to attach with the documents.
- **Printed copy of the filled application form and documents** must be submitted at the school reception between 9:00 AM to 1:00 PM (Monday-Friday) from **1st December 2026 to 28th December 2026.**
- Following self-attested copies of **supporting documents** need to be submitted along with the filled application form. Kindly bring the originals for verification purpose:

1. **Birth Certificate** of the child.

2. **Proof of residential address** (<u>any one of the following</u>):
   - Voter ID of any of the parents.
   - Aadhaar Card of any of the parents.
   - Electricity Bill/ Telephone Bill (MTNL only) with proof of payment.
   - Passport in the name of any of the parents or child.
   - Ration Card/ Smart Card issued in the name of parents (Mother/Father - having name of the child).
   - Domicile certificate of child or of his/her parents.

3. **Print out of Google Map:** School to residence (on-road distance).

4. **Proof of Sibling**: Fee Receipt (studying/ studied at GDGPS, Vasant Kunj, Delhi).

1. **Proof of Alumni**: Class 12 Certificate/ Mark sheet/ Transfer Certificate of Parent.

Guidelines for filling the Online Form

- For Nursery admission, registration form is available only on our school's website – www.gdgps.gdgoenka.com

- The registration form will refresh while it retrieves dynamic data from our database. After registration, please check your email inbox to get the link for filling the application form using the unique OTP. Registration and application are two different steps; both must be completed online. **You must submit the copy of the application form along with the required documents to the school by 28th December 2026 for verification.**

- Do not press the ENTER KEY to move from one field to another. Use the TAB KEY or the mouse control for the same.

- After completing the application form kindly click on "Proceed" to confirm Application. Incomplete forms will not be accepted by the system.

- To avoid rejection, DO NOT fill more than one form for one applicant.

- Please enter your mobile number and email id correctly as you will receive all further notifications on the same.

- Please note that when you have slow internet connection the registration form appearance, refreshing of the form and submission of the completed forms may take some time, please be patient.

- Kindly use Google Chrome browser to fill the form.

- For any queries, please contact school on the phone no 9871600060-62.

Disclaimer

Submission of registration form does not guarantee admission. Final admission of the shortlisted applicants is subject to verification of the original documents. The School reserves the right to cancel the registration at any time. In case the Admissions committee finds false/ wrong/ incorrect/ incomplete information provided by the applicant. The school will abide by the instructions/ directions from the constitutional authorities.