

OFFICE OF THE DY. DIRECTOR OF EDUCATION
DISTT. SOUTH WEST VASANT VIHAR NEW DELHI

No. F.DE-54/Recog/Z. XXI/95-96 / 25

Dated: 4.1.96

To,

The Secretary,
G.D. Goenka Public School,
Pocket 8 & 9,
Sector B, Vasant Kunj,
NEW DELHI 110 070

Sub: Grant of recognition to the school from Nursery to Xth (without aid) with effect from academic session 1995-96

Sir,

With reference to your application on the subject noted above, I am directed to grant recognition to your school from Class Nursery to Xth (without aid) w.e.f. 1995-96 session subject to the fulfilment of the following terms and conditions:-

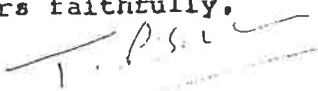
1. That the school shall abide by the provisions of Delhi School Education Act and Rules, 1973 framed thereunder as well as the infractions issued from time to time.
2. That the school shall admit students without any discrimination of caste and creed as per the norms of the Deptt.
3. That the school shall equip the Science Lab. as per the norms of the deptt. and suitable facilities for practical work shall be provided to the students. More material worth Rs. 5,000/- shall be purchased and a list be furnished to the Education Officer for verification.
4. That a proper library shall be established and facilities for reading room shall also be made available for students as well as teachers. Books as per the ratio of ten books per student. may be maintained and facilities of reading room may also be provided immediately and more books worth Rs. 5000/- be purchased by the start of next session and the list of books be furnished to Education Officer for verification.
5. Adequate sports material shall be purchased and made available to the students immediately.
6. That the school shall strictly abide by the provisions of Delhi School Education Act and Rules, 1973 and payment will be made as per section 10(1) of the D.S.E.A., 1973 to all employees.
7. Medical facilities/leave, LTC, Bonus, Teaching Allowance, P.F. etc. be paid from the date of recognition of school.
8. That the school shall appoint full-time qualified and eligible staff as per the norms of the Deptt.
9. That the school shall dispense with the services of unqualified staff, if any, immediately.
10. That the staff should be paid full salary through crossed cheque from the date of opening of the school

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- and proof should be shown to the concerned E.O.
11. Proof to the effect that the staff has been appointed as per Rectt. Rules be provided to the E.O. for verification.
 12. That copies of appointment letters issued to the staff be provided to the E.O. for verification from time to time.
 13. Staff be appointed as per norms of Directorate of Education i.e. PET, Yoga Tr., Domestic Sc. Tr., Drawing Tr., Music Tr., Regional Language Tr. and SUPW Tr. be appointed and other staff, one Asstt. Tr. for each Section of Middle classes as per post fixation norms of the Dte. of Edu., be appointed immediately.
 14. Arrears of pay etc. due to the pay fixation of Fourth Pay Commission Report, 1986, if any, remaining unpaid, be paid immediately.
 15. Provident Fund Register be maintained and cash book be completed and shown to E.O. for verification from time to time.
 16. That the enrolment in each section shall not exceed the number of students calculated @ 10 sq. feet per student for the available floor area of the class-room and the school shall provide adequate and sufficient accommodation as per the norms of the Dte. of Education, Delhi for each class. Number of existing sections should not exceed the number of class-rooms of proper size in the school.
 17. That the govt. nominees on the Managing Committee will be asked for immediately and all decisions will be taken as mentioned in the "Scheme of Management" by the DDE (Act).
 18. That the Managing Committee of the school shall not enhance the fees during the ensuing Academic session without the prior approval of the Director of Education which is a mandatory requirement under sub-section (3) of Section-17 of Delhi School Education Act, 1973..
 19. The Managing Committee shall regulate the functioning of school strictly in accordance with the provisions of Act & Rules, 1973.
 20. That the service contract between the management and the employees shall be executed immediately.
 21. That all the facilities prescribed under Rule 50 & 51 of the DSER, 1973 shall be made available to the students. Provision of rules 6,7 & 8 be strictly observed.
 22. That the arrangement of good drinking water shall be made available to all the students/teachers and sanitary facilities shall also be provided to the students immediately.

23. Fresh Health Certificate may be obtained from the MCD within a month and be submitted to E.O. for verification.
24. That the school shall not run any un-recognised classes or any other activities within the school premises and all the recognised classes shall be run at one place at the above address only.
25. That the violation of any instructions/orders/conditions/rules and regulations of the Deptt. shall lead to the withdrawal of recognition of the School.
26. Minimum 3 months salary of the staff would be available as "Reserve Fund" in the joint name of the Dy. Director of Education, Delhi and the Manager of the school with the specific instructions to the Bank that the Director of Education, Delhi can operate the account individually in case of default in the payment of salaries to the staff. Salary will be paid as per Govt. norms.
27. That a report about the fulfilment of the above conditions giving the extent to which each condition is fulfilled shall be sent to the Education Officer every six month.
28. That the school should apply separately for condonation of age in respect of Principal, Head Mistress and PET and other staff to the Directorate of Education through Distt. immediately.


Yours faithfully,


DY. DIRECTOR OF EDUCATION
DISTT. SOUTH WEST

No.F.DE-54/Recog./Z.XXI/95-96

Copy forwarded to:-

1. The Joint Dir. of Edu.(Plg), Dte. of Edu., Old Sectt., Delhi.
2. The Dy. Dir. of Edu.(CW), Dte. of Edu., Old Sectt., Delhi.
3. The Dy. Dir. of Edu.(Act), Dte. of Edu., Old Sectt., Delhi.
4. The R.O. (Stat. Ujit), Dte. of Edu., Old Sectt., Delhi.
5. E.O. Zone-21.
6. Personal Branch of DDE (W).


DY. DIRECTOR OF EDUCATION
DISTT. SOUTH WEST.

GOVT. OF N.C.T. OF DELHI
OFFICE OF THE DY. DIRECTOR OF EDUCATION
DISTT. SOUTH WEST: VASANT VIHAR: NEW DELHI

No. DE. 54/UPGRADATION/ZONE - 21/96-97/035

Dated : 16-1-97

To

The Manager/Secretary

G.D. Goenka Public School,

Packet 8/9 Sector B, Vasant Kunj,

New Delhi

Sub: Upgradation of school from Secondary to Senior Secondary

Sir,

With reference to your application No. SRG/EO/14/96 dt. 25-3-1996 I am directed to convey the approval of the Director of Education, Delhi for the upgradation of the existing school to Senior Secondary level without aid w.e.f. 1996-1997 session subject to the following terms and conditions :

1. That the school shall abide by the provision of DSEA, 1973 and rules framed thereunder as well the instructions issued from time to time.
2. That the school shall meet the additional liability of Senior Secondary classes.
3. That the school shall admit the students without any discrimination of caste and creed.
4. That, a proper library shall be established and facilities for reading room/s hall also be made available for students as well as teachers. Books as per the ratio of 10 books per student shall be purchased and made available to the students.
5. That adequate sports material shall be purchased and made available to the students.
6. That the school shall strictly abide by the provisions of section 10(1) of DSER, 1973.
7. That the school shall not run any unauthorised classes or any other activities within the school premises and all the recognised classes shall be run at one place at the premises of school
8. That the school shall dispense with the service of unqualified and over-aged staff, if any immediately.
9. That the service contract between the Management and the employees, per DSER and Rules, 1973, shall be executed immediately.
10. The Management Committee shall regulate the functioning of school strictly in accordance with the provisions of DSER, 1973.
11. The managing Committee of the school shall not increase Fees in future academic session without prior approval of Director of Education which is mandatory requirement under section(3) of section 17 of Delhi Education Act & Rules.

- 12- That all the facilities prescribed under rule 50 & 51 of the DSEA and Rules, 1973 shall be made available to the students.
- 13- Proof to the effect that qualified staff including the Principal appointed as per Act & Rules be provided for the verification of the E.O. concerned.
- 14- That the staff has been paid all arrears and being paid salary as per fourth pay commission. Proof of the same be given to E.O. concerned.
- 15- That the arrangement for good drinking water, all be made available to all the students as well as the teachers and sanitary facilities shall also provided to the students adequately.
- 16- That the school shall comply with the norms of the DSER, 1973 for affiliation for examination purpose.
- 17- Medical facilities/leave, LTC, Bouns, Teaching allowances, provident Fund etc. be paid since recognition of school.
- 18- Provident fund register be maintained and cash book be completed and shown to E.O. of the Zone concerned for verification for time to time
- 19- That the Management of the school shall create a reserve fund in the Form of Fixed Deposit in the joint account in the name of Dy. Director of Education (South West) and manager of the school:- equivalent to 3 months salary of the staff. *or Rs one lac plus Rs 80/- per student whichever is less.*
- 20- That the violation of the instructions/conditions/rules and regulation of the department shall lead to the withdrawal of recognition of the school.
- 21- That in no case the school funds will be diverted/transferred to any other fund/account of the society. The school funds will also not be utilised by the society for any other purpose other than that the school.
- 22- That the report about fulfilment of the above conditions shall be sent to the E.O. concerned every 6 months.
- 23- Salary to the staff should be made through crossed cheque.
- 24- The upgradation to Senior Secondary level is allowed in Commerce & Humanities Comp. only
- 25- The school authorities must appoint required number of teachers within three months of grant of upgradation.
- 26- The school authorities shall give an undertaking that they will not start Science Stream without the approval of the Directorate of Education, Delhi.
- 27- The school must provide additional accommodation for Sr Secondary classes by March 1987.

DI. DIRECTOR OF EDUCATION
DISTT. SOUTH WEST

- Copy to the following for their information & n.a. please :-
1. Director of Edn. Old Sectt., Delhi.
 2. Addl. DE of Education (Schools)
 3. Jt. DE (Fig.) Old Sectt. Delhi
 4. DDE (ACP) Old Sectt., Delhi, (5) Secy. CBSE, Preet Vihar.
 6. E.O. Concerned.

DI. DIRECTOR OF EDUCATION
DISPT (SW)